



Subject:	Update on Contracts
Date:	22nd October, 2021
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
Contact Officer:	Noleen Bohill, Head of Commercial and Procurement Services

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	The purpose of this report is: <ul style="list-style-type: none">to seek approval from the Committee for tenders and Single Tender Actions (STA) over £30,000; andto ask the Committee to note Contract Modifications to Contract Term and retrospective Single Tender Actions (STAs)
2.0	Recommendations
2.1	The Committee is asked to: <ul style="list-style-type: none">approve the public advertisement of tenders, as per Standing Order 37a detailed in Appendix 1 (Table 1);approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2);

	<ul style="list-style-type: none"> • approve the modification of the contract as per Standing Order 37a detailed in Appendix 1 (Table 3); and • Note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 4).
3.0	Main Report
	<p><u>Competitive Tenders</u></p> <p>3.1 Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender.</p> <p>3.2 Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b), the Corporate Seal can only be affixed when there is a resolution of the Council.</p> <p>3.3 Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.</p> <p><u>Single Tender Actions (STAs)</u></p> <p>3.4 The following STAs are being submitted for approval:</p> <ul style="list-style-type: none"> • Contract for £42,000, for up to 5 years, awarded to Legato to provide Cloud based Content Management System (CMS) to manage content which will be displayed via screens and workstations at the new City Cemetery visitor centre. CMS is an essential component of the digital element of the Council's City Cemetery Heritage project. Using Legato as opposed to a different supplier will result in reduced training costs for staff and no added infrastructure technical challenges based on different technology; • Contract for £39,130, for up to 3 months, awarded to Black Box Network Services for the implementation of a centralised Uninterruptable Power Supply (UPS) to protect IT equipment from power outages and spikes in the Cecil Ward Building. Blackbox have unique experience and knowledge of Council cabling requirements; particularly at City Hall. Previous poor performance with other suppliers has led to additional resource and cost for the Council in correcting poor quality cabling network installations; and • Contract for £45,000, for up to 3 months, awarded to Professor Andy Gouldson at Leeds University to commission a Belfast Region Mini stern to provide an economic

analysis of decarbonisation across the Belfast Region and support the priorities agreed by BRCD partners. The models to develop the evidence base have been developed by Prof Andy Gouldson and his team at University of Leeds over the last decade. The approach has since been applied in numerous local and combined authorities across the UK (recently for Leeds, Belfast, Edinburgh, York, Surrey, Cambridgeshire and Peterborough) and for multiple cities internationally. In 2020, the team collaborated closely with Belfast City Council, the Belfast Climate Commission and Queen's University Belfast to prepare the net zero roadmap for Belfast. It is proposed that by commissioning Prof Gouldson we can utilise the data already captured as part of the commission by BCC and QUB and build on this for the Belfast Region, thereby avoiding duplication of costs/works.

3.5 The following retrospective STAs were awarded:

- Contract for for £140,000, for up to 18 months, awarded to Global Outdoor to advertise council initiatives to the citizens of Belfast in areas of Northern Ireland as required. This is the only company to provide advertising on Metro and Ulsterbus buses in Northern Ireland;
- Contract for £140,000, for up to 18 months, awarded to Clear Channel to advertise council initiatives to the citizens of Belfast in areas of Northern Ireland as required. This is the only company to provide advertising on Metro and Ulsterbus bus stops in Northern Ireland;
- Contract for £120,000, for up to 6 months, awarded Patterson Outdoor Cleaning Solutions for the provision of de-icing and snow-clearance services (including outdoor cleaning activities). This is needed to ensure BCC sites remain operational when there is ice. Patterson are the preferred supplier as they were the previous contractor for this service, have a good track record and would be familiar with the Council's sites and requirements. An open tender exercise will be conducted to procure this service requirement in the future now that City and Neighbourhood Services have the resources available to do so; and
- Contract for £37,400, for up to 4 weeks, awarded to Robinson Roofing Ltd to re-roofing Smithfield Market rear car park elevation. A quotation exercise has been conducted with 5 contractors invited to quote and 1 bid received. A quotation exercise was

	<p>conducted as the cost was estimated to be <£30k, however market prices of materials are highly volatile at present with long lead times. Given the volatility of current market prices and delivery timescales awarding the quotation received represents best value for money as further delays would likely lead to higher prices from the market.</p> <p><u>Modification to Contract Term</u></p>
3.5	<p>The following contract terms were modified:</p> <ul style="list-style-type: none"> • A 4 month extension to contract T1862 - Peace IV Young Advocates. The extension of the contract will to enable delivery of the programme in person; and • A 3 month extension to to contract T1858a Peace IV Connecting Communities. The extension completion of the programme. Delivery agents explored online delivery, however, due to the target group having limited online access, success was limited.
	Financial and Resource Implications
3.6	The financial resources for these contracts are within approved corporate or departmental budgets.
	Equality or Good Relations Implications / Rural Needs Assessment
3.7	None
4.0	Documents Attached
	<p>Table 1 - Competitive Tenders</p> <p>Table 2 - Single Tender Actions</p> <p>Table 3 - Modification to Contract</p> <p>Table 4 - Retrospective Single Tender Actions</p>